



ARYA College of Engineering (ACE)

(Affiliated to RTU | Approved by AICTE, New Delhi)

• SP-40, RIICO Industrial Area, Delhi Road,
Kukas, Jaipur-302028 | Tel. Ph. 0141-2820700

• www.aryainstitutejpr.com
• Toll Free: 1800 102 1044

ACE/2023-2024/ECC/

Dated: 28.02.2024

MEETING NOTICE

This is to inform all the members of **Extra Curricular Committee** that the meeting of the Extra Curricular Committee will be held on **01.03.2024 at 11:15 AM** in New Board Room of Arya College of Engineering.

Following shall be agenda for the meeting:

1. To confirm the minutes of last meeting.
2. To celebrate the Women's Day.
3. To celebrate the festival of Holi.
4. To celebrate the day of GRADUATION DAY.
5. To Celebrate the Annual Day VICTORY.
6. To Celebrate Farewell TOPGUNS
7. Others, If Any.

Shilpi
28/2/24

Ms. Shilpi Mishra
(Convenor)



Copy To:

1. All members
2. All HOD's
3. Registrar



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AIET/2023-24/ECC/

Date:01.03.2024

MINUTE OF MEETING

The meeting of the Extra Curricular Committee was held on **01 March 2024 at 11:15 A.M.** in the New Board Room of Arya College of Engineering.

Members Present

1. Dr. Himanshu Arora - Coordinator
2. Ms. Shilpi Mishra - Convener
3. Mr. Pawan Sen - Member
4. Dr. Indu Gupta - Member
5. Ms. Ira Joshi- Member
6. Ms. Vinita Jain – Member
7. Ms. Kajal Sharma– Member

Members Absent

1. Mr. Naveen Soni– Student Representative
2. Ms. Lakshita Goyal – Student Representative
3. ~~Ms.~~ Shweta Saraswat – Member

AGENDA ITEMS:

Agenda item 1-- To confirm the minutes of last meeting.

The minutes of the last Meeting of the Extra Curricular Committee held on 17 November 2023 were reviewed and hence confirmed.

Agenda item 2-- To Celebrate the Women's Day.

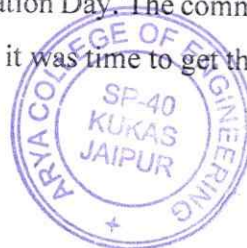
The committee discussed for the guest list for the Women's Day as well asked to identify the prominent personalities as Chief Guest. Also asked to get preparation for the event with some cultural activities.

Agenda item 3-- To Celebrate the festival of Holi.

The convenor asked to make preparation of Holi celebration for faculties as well as for students.

Agenda item 4-- To celebrate the day of GRADUATION DAY.

The Convenor recommended beginning the preparation of Graduation Day. The committee was asked to gather data for the 2023 batch and let the students know when it was time to get their degree data.





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Agenda item 5-- To Celebrate the Annual Day VICTORY.

The committee talked about the annual day's celebration in order to choose the event's date and guests. The management will continue to see the suggestion. Also ask to make events list with their student and faculty coordinators.

Agenda item 6-- To Celebrate Farewell TOPGUNS.

The convener told the committee members that as like every year, **TOPGUNS** is organized for the Final-Year students as a **Farewell Party**, so proposed the tentative date and as well as asked for the preparation for the Day.

Agenda item 5—Others, If Any.

The committee members discussed for the responsibilities of the committee and suggested to take part promptly in each event.

The meeting ended with Vote of Thanks.

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Ms. Shilpi Mishra

(Convenor)





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Extra-Curricular Committee

Attendance Sheet for 01 March 2024

S. No.	Name of Members	Designation	Signature
1	Dr. Himanshu Arora	Coordinator	
2	Ms. Shilpi Mishra	Convener	
3	Mr. Pawan Sen	Member	
4	Dr. Indu Gupta	Member	
5	Dr. Shweta Saraswat	Member	← Absent →
6	Ms. Kajal Sharma	Member	
7	Ms. Vinita Jain	Member	
8	Ms. Ira Joshi	Member	
9	Ms. Lakshita Goyal	Student Representative	← Absent →
10	Mr. Naveen Soni	Student Representative	← Absent →

